

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Rosemarie S. Andolino
Commissioner
Chicago Department of Aviation

CC: Maria Guerra
Mayor's Office of Legislative Counsel and Government Affairs

Date: **October 30, 2012**

Re: Request for Information from Annual Appropriation Committee Hearing

ID: 111

The attached information is in response to questions posed at our department's hearing on Thursday, October 25, 2012 to discuss the 2013 budget.

Chairman Austin asked for information regarding outreach locations.

Please see attached table.

Chicago Department of Aviation
Contracting Outreach Efforts (January - October 2012)

Date	Purpose	Location	Address
1/9/2012	Terminal 5 Redevelopment Open House	CDA Aviation Administration Building	10510 W. Zemke Road, Chicago, IL
3/2/2012	City of Chicago & Cook County 2012 Vendor Fair	UIC Forum	725 W. Roosevelt Road, Chicago, IL
3/21/2012	Concessions 101 & ACDBE Workshop	City Hall	121 N. LaSalle Street, Chicago, IL
4/12/2012	CMBDC Minority Business Opportunity Fair	Navy Pier	Chicago, IL
5/15/2012	Terminal 5 Construction Opportunity Fair	CDA Aviation Administration Building	10510 W. Zemke Road, Chicago, IL
6/22/2012	Concessions 101 & ACDBE Workshop	City Hall	121 N. LaSalle Street, Chicago, IL

Date	Purpose	Location	Address
8/2/2012	Illinois Hispanic Chamber of Commerce Annual Expo	Navy Pier	Chicago, IL
8/15/2012	Terminal 5 Construction Opportunity Fair	CDA Aviation Administration Building	10510 W. Zemke Road, Chicago, IL
8/21/2012	NE Cargo Contractor Networking Event	Illinois Institute of Technology	3241 S. Federal Street, Chicago, IL
8/22/2012	NE Cargo Contractor Networking Event	Westside Tech	2800 S. Western Avenue, Chicago, IL
8/25/2012	Black Contractors Business Summit	Chicago State University	9501 S. King Drive. Chicago, IL
8/28/2012	NE Cargo Contractor Networking Event	Holiday Inn Express	6600 N. Mannheim Road, Rosemont, IL
8/30/2012	Concessions Open House	Chicago Hilton O'Hare	Chicago, IL
9/19/2012	Concessions 101 & ACDBE Workshop	City Hall	121 N. LaSalle Street, Chicago, IL
9/20/2012	Women's Business Development Council Entrepreneurial Conference	McCormick Place-West	2301 S. Lakeshore Drive, Chicago, IL
9/25/2012	CDA Contractor Open House	UIC Forum	725 W. Roosevelt Road, Chicago, IL
10/5/2012	City of Chicago Treasurer's Small Business Expo	UIC Forum	725 W. Roosevelt Road, Chicago, IL

As always, please let me know if you have any further questions.

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The attached information is in response to questions posed at our department's hearing on Thursday, October 25, 2012 to discuss the 2013 budget.

Alderman Mary O'Connor asked about the Neighborhood Insulation Program, Ebinger School timeline.

Regarding Ebinger Elementary School in Chicago Ward 41:

Based on CDA's recent discussions with the Federal Aviation Administration ("FAA"), the next earliest opportunity to obtain an FAA AIP discretionary grant for Ebinger will be in Spring 2013. CDA will continue to coordinate with the FAA to secure that grant.

The school sound insulation projects are funded 80% by FAA AIP grants and 20% by the airport. For its part, the CDA has already received its PFC approval for Ebinger. As soon as the FAA releases a grant, the project will get the green light. All technical staff at CDA, FAA, and ONCC is aware of Ebinger's situation, and we look forward to obtaining final funding for this 124th O'Hare school.

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ID: 113

The attached information is in response to questions posed at our department's hearing on Thursday, October 25, 2012 to discuss the 2013 budget.

Alderman Mary O'Connor asked for a list of people employed by concessionaires by zip code.

Midway Concessionaire Employee Counts by Zip Code

ZIP	COUNT	ZIP	COUNT	ZIP	COUNT
60601	4	60636	22	60630	2
60607	4	60644	10	60637	20
60609	20	60646	2	60638	52
60610	3	60647	4	60639	3
60611	1	60651	7	60640	1
60612	4	60653	9	60642	1
60613	2	60707	2	60643	13
60615	7	60605	5	60649	14
60616	1	60608	25	60652	18
60617	9	60616	18	60654	1
60622	3	60618	5	60655	8
60623	28	60619	14	60659	2
60624	7	60620	25	60660	1
60625	5	60621	19	60827	4
60629	111	60626	4	Total	593

60632	55	60628	18
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O'Hare Concessionaire Employee Counts by Zip Code

ZIP	COUNT	ZIP	COUNT	ZIP	COUNT
60601	2	60625	207	60649	27
60603	1	60626	31	60650	1
60605	5	60628	21	60651	93
60606	2	60629	31	60652	5
60607	9	60630	139	60653	15
60608	41	60631	30	60654	1
60609	26	60632	26	60655	2
60610	18	60633	1	60656	65
60611	3	60634	130	60657	18
60612	31	60635	1	60659	51
60613	16	60636	12	60660	26
60614	6	60637	13	60661	1
60615	11	60638	7	60668	1
60616	27	60639	188	60670	1
60617	21	60640	46	60676	1
60618	252	60641	188	60678	1
60619	21	60642	6	60684	1
60620	34	60643	10	60689	1
60621	30	60644	52	60707	46
60622	38	60645	26	60827	1
60623	36	60646	22	Total	2409
60624	43	60647	191		

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The attached information is in response to questions posed at our department's hearing on Thursday, October 25, 2012 to discuss the 2013 budget.

Alderman Joe Moore asked for percentage of concession employees retained at Terminal 5.

Areas transitioned to date	Accepted interview	Employees Remaining 10/25/2012	% remaining (of those accepting interview)
News	27	15	56%
Duty Free	34	30	88%
Cleaning	6	6	100%
Total	67	51	76%

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The attached information is in response to questions posed at our department's hearing on Thursday, October 25, 2012 to discuss the 2013 budget.

Alderman John Arena asked for a list of unfilled/vacant positions.

Please see attached tables.

As always, please let me know if you have any further questions.

CHICAGO DEPARTMENT OF AVIATION VACANCIES (as of 09/30/2012)		
SSec	Position Job Description	2013 Vacancies
MIDWAY AIRPORT - FUND 610		
TRADE		
4303	7005 -- AIRPORT MAINTENANCE FOREMAN	1
4303	9533 -- LABORER	0
4303	9535 -- GENERAL LABORER-AVIATION	2
4343	5035 -- ELECTRICAL MECHANIC	2
4343	5040 -- FOREMAN OF ELECTRICAL MECHANIC	1
TOTAL:		6
OPERATIONAL		
4313	7010 -- AIRPORT OPERATIONS SUPERVISOR I	1
4313	7021 -- AIRPORT OPERATIONS SUPERVISOR II	1
4313	7183 -- MOTOR TRUCK DRIVER	8
4333	4208 -- SHIFT SUPERVISOR OF AVIATION SECURITY	3
4333	4209 -- AVIATION SECURITY SERGEANT	1
TOTAL:		14
SENIOR MANAGER		
4313	7014 -- AIRPORT MANAGER-MIDWAY	1
4313	7026 -- CHIEF AIRPORT OPERATIONS SUPERVISOR - PAID AS AIRPORT MANAGER-MIDWAY	0
TOTAL:		1
MIDWAY VACANCY COUNT:		21

CHICAGO DEPARTMENT OF AVIATION VACANCIES (as of 09/30/2012)		
S/Sec	Position Job Description	2013 Vacancies
O'HARE AIRPORT - FUND 740		
ADMIN		
4400	0320 -- ASSISTANT TO THE COMMISSIONER	0
4400	0321 -- ASSISTANT TO THE COMMISSIONER	1
4400	0365 -- PERSONAL ASSISTANT	1
4404	0431 -- CLERK IV	1
4406	0653 -- WEB AUTHOR	1
4410	0309 -- COORDINATOR OF SPECIAL PROJECTS	0
4410	0365 -- PERSONAL ASSISTANT	1
4412	0311 -- PROJECTS ADMINISTRATOR	1
4415	5408 -- COORDINATING ARCHITECT II	1
4416	0308 -- STAFF ASSISTANT	1
4430	1440 -- COORDINATING PLANNER II	1
4818	0308 -- STAFF ASSISTANT	1
TOTAL:		10
TRADE		
4707	5040 -- FOREMAN OF ELECTRICAL MECHANICS	1
4707	7741 -- OPERATING ENGINEER-C	2
4707	7743 -- OPERATING ENGINEER-A	6
4707	7745 -- ASSISTANT CHIEF OPERATING ENGINEER	2
4707	7747 -- CHIEF OPERATING ENGINEER	1
4707	7775 -- STATIONARY FIREMAN	3
4717	4301 -- CARPENTER	5
4717	4566 -- GENERAL FOREMAN CONSTRUCTION LABORERS	1
4717	4630 -- GENERAL FOREMAN OF PAINTERS	1
4717	4634 -- PAINTER	10
4717	4656 -- SIGN PAINTER	1
4717	4776 -- FOREMAN OF STEAMFITTERS	1
4717	4855 -- SHEET METAL WORKER	1
4717	5035 -- ELECTRICAL MECHANIC	4
4717	6674 -- MACHINIST	2
4717	8246 -- FOREMAN OF CONSTRUCTION LABORERS	1
4717	9411 -- CONSTRUCTION LABORER	1
4727	4223 -- CUSTODIAL WORKER	18
4727	4225 -- FOREMAN OF CUSTODIAL WORKERS	0
4727	4285 -- WINDOW WASHER	0
4727	7005 -- AIRPORT MAINTENANCE FOREMAN	1
4727	8244 -- FOREMAN OF LABORERS	0
4727	9533 -- LABORER	0
4727	9535 -- GENERAL LABORER-AVIATION	8
TOTAL:		70

SSec	Position Job Description	2013 Vacancies
OPERATIONAL		
4410	9532 -- STORES LABORER	1
4606	7010 -- AIRPORT OPERATIONS SUPERVISOR I	10
4626	7124 -- EQUIPMENT DISPATCHER	3
4626	7183 -- MOTOR TRUCK DRIVER	26
4626	7185 -- FOREMAN OF MOTOR TRUCK DRIVERS	1
4700	7024 -- COORDINATOR OF MAINTENANCE REPAIRS	1
4800	4208 -- SHIFT SUPERVISOR OF AVIATION SECURITY	1
4800	4209 -- AVIATION SECURITY SERGEANT	2
4800	4210 -- AVIATION SECURITY OFFICER	7
4909	4201 -- OPERATIONS MANAGER AIRPORT PARKING	1
4909	7052 -- SHIFT SUPV AIRPORT GROUND TRANSPORTATION	1
TOTAL:		54
SENIOR MANAGER		
4400	0311 -- PROJECTS ADMINISTRATOR	1
4402	0313 -- ASSISTANT COMMISSIONER	1
4406	0313 -- ASSISTANT COMMISSIONER	1
4407	0311 -- PROJECTS ADMINISTRATOR	1
4408	0311 -- PROJECTS ADMINISTRATOR	1
4412	0313 -- ASSISTANT COMMISSIONER	1
4510	0313 -- ASSISTANT COMMISSIONER	1
4700	7099 -- AIRPORT FACILITIES MANAGER	0
4818	0375 -- MANAGER AVIATION ID BADGING OPERATIONS	1
4909	7099 -- AIRPORT FACILITIES MANAGER	1
TOTAL:		9
SHAKMAN EXEMPT		
4400	9679 -- DEPUTY COMMISSIONER	1
4406	0790 -- PUBLIC RELATIONS COORDINATOR	1
4406	9679 -- DEPUTY COMMISSIONER	1
4407	9679 -- DEPUTY COMMISSIONER	1
4417	9813 -- MANAGING DEPUTY COMMISSIONER	1
TOTAL:		5
O'HARE VACANCY COUNT:		148
MIDWAY:		21
O'HARE:		148
CDA TOTAL:		169

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RE: Request for Information from Annual Appropriation Committee Hearing

ID: 116

The attached information is in response to questions posed at our department's hearing on October 25, 2012 to discuss the 2013 budget.

Alderman Willie Cochran asked for the summary of non-airline revenue generated at CDA.

Response:

(In Thousands) Categories	ORD 2011	MDW 2011	CDA TOTAL
Auto Parking	\$95,997	\$29,112	\$125,109
Auto Rentals	\$23,745	\$8,776	\$32,521
Restaurants	\$38,547	\$8,875	\$47,422
News & Gifts	\$15,608	\$3,551	\$19,159
Others*1	\$37,989	\$2,634	\$40,623
Total	\$211,886	\$52,948	\$264,834

*1 Includes: Display Advertising; Duty Free; Smart Carte; Bus Service; Telephone; Wi-Fi; Bank Fees.
Source: Financial Statement for the year ending December 31, 2011.

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Re: Request for Information from Annual Appropriation Committee Hearing

ID: 117

The attached information is in response to questions posed at our department's hearing on Thursday, October 25, 2012 to discuss the 2013 budget.

Alderman Brendan Reilly asked for a status on volunteer programs at the airports.

The Chicago Department of Aviation (CDA) recruits volunteers (Airport Ambassadors) through the Travelers Aid program at O'Hare International Airport. Travelers Aid is responsible for providing assistance to all passengers and users of O'Hare International Airport. Volunteers are specifically trained by social service experts to handle all types of situations ranging from providing simple directions to assisting with lost passports, repatriation and other crisis cases.

There are currently 107 volunteers in the program. They support airside assistance in all domestic and international terminals at O'Hare. Three months ago, Travelers Aid hired a new Volunteer Coordinator that is working with local colleges and universities to recruit volunteers.

Additionally, the CDA recently upgraded the customer service kiosks (6) in the domestic terminals with a better design that allows for greater visibility for customer assistance. The redesigned kiosks are now equipped with computers for easier access to airport information for the volunteers to better assist passengers.

CDA welcomes and encourages students to volunteer at O'Hare airport. The newly redesigned CDA website, www.flychicago.com, which will launch in November 2012, has a section of the website dedicated to promoting and directing volunteers to Travelers Aid for recruitment.

As always, please let me know if you have any further questions.